

Legislative

HOW TO FILL OUT A WITNESS SLIP

Sometimes, IASA will ask you to fill out a witness slip on a specific piece of legislation. When we do this, usually via Capitol Watch, we provide you with a link to the online form.

It's also possible to do this on your own. Here is a step-by-step guide.

1. The first step is to identify which legislation you are interested in supporting or opposing, then finding out which committee will hear it. You can do that by going to www.ilga.gov and searching for the Senate or House bill.
2. Once you have determined which committee will consider the legislation, go back to the homepage of www.ilga.gov and click "[GA Dashboard](#)" under "Reports and Inquiry" in the middle column.
3. Click on House or Senate in the left-hand sidebar, depending on which type of legislation it is, and then click "Committee Hearings" in the dropdown menu.
4. If you wish to submit a witness slip for legislation that will be heard in committee that week, click the "Week" tab. If it will be heard later in the month, click the "Month" tab.
5. A list of all committees occurring that week or month will appear. Find the committee for the legislation that interests you. In the far right column, click the icon that looks like a piece of paper with the corner turned up.
6. You will be taken to a page that shows all legislation that will be heard in that committee. To submit your own witness slip, click "Create Witness Slip" in the right column of the legislation that interests you.
7. You will be asked to enter your information, the names of the groups or firms you represent and your position (support or oppose) on the legislation.
8. The last question asks what type of testimony you'd like to submit. The most common is "Record of Appearance Only," which means you would like to register your support or opposition. During the hearing, the chairman or chairwoman will read how many people support and oppose a piece of legislation. If you are interested in presenting oral testimony in person at the committee hearing, click oral. If you are unable to attend the hearing but would like to submit a written statement, click "Written Statement Filed." It is your responsibility to get a copy of your written statement to the chairman or chairwoman of that committee.
9. Once you have completed the required information, click "Create (Slip)" at the bottom of the page.

Illinois 101st General Assembly
Witness Slip

General Assembly
101st GA (2019-2021)

Home House Senate ILGA.GOV Help Register

ALERT

RECORD OF COMMITTEE WITNESS - STATE SENATE

AM 1006413 Executive Appointments Committee
BILL OR RESOLUTION NUMBER Friday, April 12, 2019 10:00 AM
Other (Subject Matter) Unavailable

I. IDENTIFICATION
All fields are required unless noted as optional.

Name
Address
City State Zip
Firm/Business Or Agency
Title
Email
Phone
Fax (Optional)

II. REPRESENTATION
This section is to be filed if the witness is appearing on behalf of a group, organization or other entity.
Persons, groups firms represented in this appearance:

III. POSITION
Select your position on the legislative item.
Description Original Bill Proposal Opponent No Position On Matter

IV. TESTIMONY (Check all that apply)
Select the testimony types that you will supply for the hearing. (Check all that apply)
Oral Written Statement Filed Record Of Appearance Only

Please Agree to the Terms Of Agreement
 I Agree to the ILGA Terms of Agreement

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Create(Slip)